



ANNUAL GENERAL MEETING

Tuesday October 18th, 2022

4:30pm

Community Health Hub at 287 Bayshore Drive, Midland Ontario

MINUTES

Approved by: _____
Print and Sign

Present: 15 members in attendance (21 participants including staff)

Chair: Élise Robitaille

Recording Secretary: Melissa Maurice

1. **Welcome & opening ceremony**

Élise Robitaille, board president, welcomed everyone to the 15th Annual General Meeting (AGM). Deborah Laramé, board vice president, conducted an opening prayer. Tammy Stadt, board treasurer delivered a land acknowledgement.

2. **Call to order**

Élise Robitaille called the meeting to order at 4:47 p.m. and introduced the current board members in attendance: Anne Desroches, Angie Saini, Anna Pilon, Deborah Laramé, Tammy Stadt, and Duncan Matheson by telephone. She then introduced Suzanne Marchand, the new Executive Director who joined January 31, 2022.

Noting that in keeping with the by-laws of CHIGAMIK, a notice of the Annual General Meeting was communicated to members at least 14 days in advance and emailed directly to those who RSVP'd.

3. **Establishment of quorum**

Élise Robitaille announced that there were 15 members in attendance, quorum according to CHIGAMIK's by-laws, which state there will be a minimum of 15. With 15 members present the number of votes required for a simple majority is 10 and noted that 0 proxy votes had been received.

4. **Approval of agenda**

Élise Robitaille specified that the agenda for this evening was circulated along with the AGM

package to the members with the notification of this meeting.

MOTION: That the agenda for the Annual General Meeting of October 18th, 2022 be approved as circulated.

Moved by: Tammy Stadt

Seconded by: Anne Desroches

Carried

5. Approval of minutes of the October 19th, 2021 AGM

Élise Robitaille noted that any grammatical and spelling errors will be addressed prior to posting for the public.

MOTION: That the minutes of the Annual General Meeting held October 21st, 2021 be approved as circulated.

Moved by: Deborah Laramey

Seconded by: Tammy Stadt

Carried

6. Annual Report

Élise Robitaille invited members of the leadership team to highlight sections of the annual report.

7. Financial Report

Suzanne Marchand introduced Steve Hogg, the auditor from Grant Thornton, to present the audited financial statements.

Tammy Stadt, board treasurer indicated that despite the financial challenges they managed to have a surplus.

Steve Hogg referred everyone to the financial statement of financial positions highlighting that it was a clean audit.

Tammy Stadt indicated that the auditor's report and year end financial statements were approved by the board of CHIGAMIK at the June 23rd, 2022 board meeting and moved the following motion:

MOTION: That the 2021/2022 auditors report and financial statements be approved as presented.

Moved by: Tammy Stadt

Seconded by: Brigitte Quesnelle

Carried

Tammy Stadt declared that Grant Thorton was approved as the auditor in 2021 for a 5-year term, however in keeping with the by-laws, she moved the following motion:

MOTION: That “Grant Thorton” be approved as the auditor for CSC CHIGAMIK CHC for the fiscal year of 2022-2023 and that their compensation be fixed by the board of directors.

Moved by: Tammy Stadt

Seconded by: Brigitte Quesnelle

Carried

8. Tribute to Brenda Jackson

A moment of silence was observed in recognition of the loss of Brenda Jackson, a current and founding board member.

9. Board Member elections

Élise Robitaille reported that Elisse Lefaive has completed a 3-year term and will not be standing for re-election and the following 3 board members have completed their second and final 3-year term and are not eligible for re-election at this time: Anne Desroches, Duncan Matheson, and Tammy Stadt.

There are 6 vacancies to fill up to a maximum 3-year term:

- 2 Francophone representatives
- 3 Open representatives
- 1 Indigenous representative – which we will be working on recruitment shortly.

MOTION: That Grace Kidd be elected for their second 3-year term as director onto the CHIGAMIK board of directors by acclamation.

Moved by: Deborah Laramey

Seconded by: Anne Desroches

Carried

Anna Pilon was appointed at the April 19, 2022, board meeting and is standing for election for a 2-year term.

Angie Saini was appointed on May 27, 2022, by way of an email vote by the board and is standing for a 1-year term

MOTION: That the slate of nominees, Anna Pilon and Angie Saini be elected as new directors onto the CHIGAMIK board of directors by acclamation.

Moved by: Tammy Stadt

Seconded by: Anne Desroches

Carried

MOTION: That the slate of nominees, Parise Leclerc, Michel Raymond, Don Copping, Alina Didyk and Jaime Crouch be elected as new directors onto the CHIGAMIK board of directors by acclamation.

Moved by: Anne Desroches

Seconded by: Tammy Stadt

Carried

10. Other Business

Élise Robitaille presented the proposed amendment to the by-laws section 9.1

MOTION: That the membership approve the changes to the Chigamik by-laws as presented.

Moved by: Tammy Stadt

Seconded by: Anna Pilon

Carried

11. Board meeting to follow this meeting

Élise Robitaille reminded the Board members that there will be a short meeting of the Board directly following the AGM.

12. Date of the next AGM

Élise Robitaille announced that the next Annual General Meeting is planned for Tuesday October 17th, 2023 at the Community Health Hub.

13. Closing prayer

Élise Robitaille provided a closing statement.

14. Adjournment

Élise Robitaille thanked everyone for attending and continuing to support the work of CSC CHIGAMIK CHC and asked for a seconder for the following motion.

MOTION: That the AGM adjourn at 5:25 p.m.

Moved by: Deborah Laramé