



BOARD DIRECTOR ROLES & RESPONSIBILITIES

Who we are:

A nonprofit organization, governed by a volunteer Board of Directors representing the diverse communities throughout North Simcoe Muskoka. Our policy is to have equal representation of our local First Nations, Métis and Inuit (FNMI) populations, Francophone populations as well as Anglophone and Other populations. This structure ensures that CSC CHIGAMIK CHC is representative of the communities it serves, is culturally relevant and ultimately meets its mission. As a member of the CHIGAMIK Board of Directors, you will be a member of one of the three (3) caucuses which reflect the community we serve, The Indigenous Caucus, The Francophone Caucus and the Open Caucus.

Your commitment:

- Attendance at nine (9) regular board meetings (Jan. Feb. Mar. Apr. May. June. Sept. Oct. Nov.) annually, which are held on the third Tuesday evening of those months.
- Attendance at the annual general meeting, held annually on the third Tuesday of September.
- Board members are required to sit as a member on at least one sub-committee of the board.
 - **Quality Committee:** meets (in-person or virtually) four (4) times per year on the first Monday of the month (Feb. May. Sept. Nov.)
 - **Governance Committee:** meets (in-person or virtually) six (6) times per year on the first Thursday of the month (Jan. Mar. May. Jul. Sept. Nov.)
- Attendance caucus meetings a minimum of twice a year.
- Board members will serve a three (3) year term and may serve up to a maximum of six (6) years which comprise of two consecutive terms.

Meeting Dates and Times:

- Dinner is provided prior to the start of each board meeting at 5:30 pm
- Board meetings start promptly at 6:00 pm and run for approximately two (2) hours.
- Board members are expected to attend all meetings to ensure quorum; however, with appropriate notice to the board president, regrets may be sent.
- Board members are encouraged to attend meetings in person, however virtual participation can be accommodated.
- The annual general meeting (AGM) is scheduled from 4:00 – 5:30 pm and a regular scheduled board meeting is scheduled immediately following the AGM.

How we support your success:

- Board members will be assigned a mentor from their caucus to support & answer any questions.
- Board orientation and training is provided by your assigned mentor and Executive Director within the first 30 days of being elected to the board. (Governance overview, Share Point, By-laws, etc.)
- Board meeting packages are uploaded to Share Point one week prior to the board meeting.

Our Mission: *To provide culturally relevant holistic programs and services to equip our communities to achieve optimal health and well-being through awareness, health promotion and illness prevention.* **Our Vision:** *To enrich the quality of life and wellbeing within our community by fostering innovation, demonstrating leadership, delivering exceptional care, and cultivating meaningful partnerships with the people and groups we serve.*