Centre de santé communautaire
CHIGAMIK
Community Health Centre
La place du peuple – The Peoples' Place

MINUTES

CSC CHIGAMIK CHC 18th AGM 2025
Tuesday September 16th, 2025
Multipurpose Room #1107 at the Community Health Hub

Approved by: ____________________ Secretary of the Board
Attendance: CSC CHIGAMIK CHC STAFF, **Community Members** that are eligible to vote.
Resources: Tammy Stadt (Recording Secretary)

1. WELCOME & GREETINGS
At 4:09 PM Board President- Deborah Laramey welcomed everyone to the 2024- 2025 annual general meeting.

2. OPENING CEREMONY
Michel Raymond conducted the land acknowledge in French and Aiden Boucher in English.

Amber Robitaille-King, Indigenous Health & Wellbeing Coordinator for CHIGAMIK, conducted an opening smudge & prayer.

3. House Keeping and CALL TO ORDER
The meeting was called to order at 4:16 PM.

Board President Deborah Laramey introduced the current board:
Members of our Francophone Caucus:
Michel Raymond, Mikaela LeFaive, and Rebecca Dupuis
Members of our Open Caucus:
Don Copping (joining via zoom), Karen Roberts, Samantha King and Janine Duquette
Members of our Indigenous Caucus:
Anna Pilon and Deborah Laramey.

Suzanne Marchand, our Executive Director, ex-officio.

Regrets this evening from Board Members:

For the record, in keeping with the CHIGAMIK by-laws, the notice of the meeting was communicated to members at least 14 days in advance of the meeting. All documents for this meeting were emailed directly to those who RSVP'd and were posted on our website.

4. ESTABLISHMENT OF QUORUM

There are 30 CSC CHIGAMIK CHC members in attendance. Quorum according to CSC CHIGAMIK CHC's by-laws will be a minimum of 15 members in attendance, therefore quorum has been achieved.
The number of votes required for a simple majority is 16. We have received 0 proxy votes.

5. APPROVAL OF AGENDA

The agenda was circulated in advance. There are no amendments.

MOTION:
That the agenda be approved as presented
Moved by: Karen Roberts Seconded by: Rebecca Dupuis **Motion is carried.**

6. APPROVAL OF THE MINUTES

The minutes from the **October 22, 2024** Annual General Meeting of Members were circulated in advance. No errors or omissions are noted.

MOTION:
That the minutes of the annual general meeting of members held October 22, 2024, be approved as circulated.
Moved by: Samantha King Seconded by: Anna Pilon **Motion is carried.**

7. SPEAKER & PRESENTATION

Suzanne Marchand and members of the CHIGAMIK – Strategic Plan Overview Year One.

8. ANNUAL REPORT OVERVIEW

Suzanne Marchand, Executive Director, reviewed the highlights of our Annual Report.

9. **FINANCIAL REPORT AND APPOINTMENT OF THE AUDITOR**

Thomas Turnbull and **Karley Cowan** from **Rumley Holmers LLP**, our Auditors, presented CHIGAMIK's Audited financial statements for fiscal year 2024-2025. The auditor's report and financial statements were approved by the board of CHIGAMIK on July 24, 2025.

MOTION:
That the 2024/2025 financial statements be approved as presented.
Moved by: Samantha King Seconded by: Karen Roberts **Motion is Carried.**

MOTION:
That "Rumley Holmes LLP" be approved as the auditor for CSC CHIGAMIK CHC for the fiscal year 2025-26 and that their compensation be fixed by the board of directors.
Moved by: Michel Raymond Seconded by: Mikaela Lefaive **Motion is Carried.**

10. **BOARD MEMBER ELECTIONS**

The CSC CHIGAMIK CHC board consists of 12 directors, 4 of whom are Francophone, 4 Indigenous and 4 Open community members.

We currently have five (5) vacancies to fill and serve a maximum 3-year term:

- 3 Indigenous Caucus Representatives
- 2 Open Caucus Representatives

- 1 Francophone Caucus Representative

Michel Raymond and Karen Roberts are standing for re-election for their second three (3) term.

MOTION:
That Michel Raymond and Karen Roberts be elected to serve their second three (3) year term as director onto the CHIGAMIK board of directors by acclamation.
Moved by: Samantha King Seconded by: Rebecca Dupuis Motion is Carried.

The following individual is standing for election this evening. If elected, they shall serve a three (3) year term as a member of the **Open Caucus:**

1. **Elisa Matheson** was endorsed via email by an email vote on August 27, 2025 and is standing for election for a three year term as an Open Caucus member.

MOTION:
That Elisa Matheson be elected as new directors onto the CHIGAMIK board of directors by acclamation.
Moved by: Anna Pilon Seconded by: Samantha King Motion is Carried.

11. OTHER BUSINESS

- **By-law amendments:** There are no by-law amendments being brought forward at this time.
- **Announcement**: A reminder to the current CHIGAMIK board members there will be a brief board meeting following the AGM and is scheduled to start at 5:30 PM.
- **Date of the next AGM:** The next AGM will be held **Tuesday September 15, 2026**, at the Community Health Hub located at 287 Bayshore Dr. Midland.

The board thanked the following board members for their service as Board Members:

1. **Don Copping:** who served as a member of the Open Caucus for many years.
2. **Deborah Laramey:** who served as a member of the Indigenous Caucus for six years and as the Board President for the last three (3) years. Deborah was presented a Blanket in honour of her service.

12. ADJOURNMENT & CLOSING COMMENTS

Thank you everyone for attending and continuing to support the work of CSC CHIGAMIK CHC.

A special thank you to the CHIGAMIK TEAM for the creation of our Annual Report, and for their continued dedication and commitment to the community we serve.

MOTION: That the Annual General Meeting adjourn at 5:11pm.
Moved by: Tammy Stadt Motion is Carried.